



# LOS ANGELES COUNTY COMMISSION ON HIV

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*While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.*

## PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

May 18, 2010

Approved  
5/25/2010

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	PUBLIC, CONT.	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Michael Green	Miguel Ayala	Paul Meza	Jane Nachazel
Kathy Watt, <i>Co-Chair</i>	Anna Long	Anthony Braswell	Alberto Reynoso	Glenda Pinney
Robert Butler	Abad Lopez	Jim Chud	Scott Singer	
Douglas Frye		Miguel Fernandez	Silvia Valerio	
Bradley Land		Karla Ferreira	Steve Waylan	HIV EPI AND OAPP STAFF
Ted Liso		Susan Forrest	Jason Wise	
Quentin O'Brien		Terry Goddard		
Tonya Washington-Hendricks		Grissel Granados		Juhua Wu

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 5/18/2010
- 2) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 4/13/2010
- 3) **Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, 4/20/2010
- 4) **Spreadsheet:** Grant Year 19 Ryan White Part A & B Expenditures and Single Allocation Model (SAM) Care by Service Categories as of January 31, 2009, 3/15/2010
- 5) **Summary Key:** Ryan White Part A/B and SAM Care Expenditures by Service Category, 1/26/2010
- 6) **List:** Service Categories in the HIV/AIDS Continuum of Care, 4/28/2009
- 7) **List:** HIV Service Category Definitions, 4/28/2009
- 8) **Policy Notice:** HIV/AIDS Bureau Policy Notice 10-02, Eligible Individuals and Allowable Uses of Funds for Discretely Defined Categories of Services, 4/8/2010
- 9) **List:** Fiscal Year 2011 Priority- and Allocation-Setting, Paradigms and Operating Values to be Ratified, 2/23/2010
- 10) **Table:** Category Ranking Notes (blank worksheet), 5/18/2010

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:50 pm.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the 4/13/2010 and 4/20/2010 Priorities and Planning (P&P) Committee Meeting Minutes (*Passed by Consensus*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.

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7. **CO-CHAIRS' REPORT:** Mr. Goodman noted the previous month's P&P recommendation for allocation of the Ryan White grant increase was pulled from the May Commission agenda for further consideration due to a reduced State allocation and other issues. The subject will be revisited at the 5/25/2010 P&P Committee meeting.
8. **FY 2009/2010 EXPENDITURES:** Mr. Goodman noted the Summary Report provides data through 1/31/2010. It is hoped Dave Young, Chief, Financial Services, OAPP, will present data for the year ending 2/28/2010 at the 5/25/2010 P&P meeting.
9. **FY 2011 PRIORITY- AND ALLOCATION-SETTING:**
  - A. **Zero-Sum Service Category Priority Ranking:**
    - Mr. Goodman introduced the zero-sum ranking exercise. HRSA requires planning councils to rank service category priorities. Ranking is determined solely by consumer need for a service regardless of funding sources or availability.
    - P&P conducts a review at the end of each P-and-A process. Prior rankings are usually referenced, but this year P&P chose to add a zero-sum ranking exercise for this year's P-and-A process. Prior rankings of the 39 current categories are not provided to remove bias and encourage creative approaches to ranking needs in this challenging economy.
    - Exercise results are not binding. Actual priority recommendations will be developed at the 5/25/2010 P&P meeting.
    - Mr. Goodman noted the exercise spurred new approaches to ranking the categories with consensus developing in higher ranked categories, but significant diversity in middle and lower ranked categories.
    - Mr. O'Brien used the Hierarchy of Human Needs developed by Abraham Maslow, psychologist. Needs are ranked in ascending order as: physiological, safety, love and belonging, esteem and self-actualization. He ranked food and housing services high as they meet physiological needs. The safety level includes bodily health and employment. He ranked Outreach first as he felt it introduces consumers to the system. He ranked five categories under food and housing followed by three under benefits as a bridge to medical services. He ranked core medical services first followed by those for co-morbidities such as Psychotherapy. Supportive services followed with education and barrier reduction services. Peer Support ranked low as part of love and belonging, but might be linked with Outreach. He felt the exercise encouraged looking at how the system works, e.g., while ADAP medications are critical, ADAP Enrollment is the gateway to it and, in turn, Medical Outpatient provides the prescription needed for ADAP Enrollment.
    - Dr. Frye noted the tension among paradigms, e.g., compassion and utilitarianism lean toward different rankings. That can be difficult, but also facilitates balance. He said he also ranked physiological needs high, including Oral Health Care.
    - Mr. Land used a consumer lens viewed across time starting with infection. ADAP is key as many never access the full system of care, but require ADAP. Case Management services and Benefit Specialty ranked next as they help consumers access services. Barriers to care, Oral Health Care and Substance Abuse followed. He agreed Outreach might be ranked first, but felt after 25 years people should be aware of the system. If not, Outreach itself needed revision to be valuable.
    - Mr. Butler also used a consumer lens. Many in SPA 8 had been HIV+ for some time and no longer needed services such as Substance Abuse, but supported them for others. Key needs are Medical Outpatient/Specialty and quality of life services such as housing. He ranked Peer Support high as experienced consumers inform those new to the system such as those who have lost private insurance. Similarly, Benefits Specialty and Legal Services are important to this population.
    - Mr. Ayala said case managers at Bienestar report consumers are especially in need of ADAP, housing, food and mental health services.
    - Mr. Land noted Case Management has become more important over time as gaps have been identified.
    - Mr. Butler added it provides critical guidance for some while others can self-manage adequately.
    - Ms. Watt noted Van Ness Recovery House has had a sharp increase in the last year of 35- to 50-year-old consumers who previously had good private insurance and were unaware of the Ryan White system. This population must be educated, but also may strain capacity.
    - Mr. Butler noted part of education must be to ensure remaining private resources are used.
    - ➡ Mr. Goodman, Ms. Watt and Ms. Pinney will prepare analysis of the exercise for the 5/25/2010 meeting.
10. **NUTRITION SUPPORT STUDY:** This item was postponed.
11. **PROCUREMENT/SOLICITATION PROCESS REFORM:** This item was postponed.
12. **ADVERSITY SECTORS:** This item was postponed.
13. **GEOGRAPHIC ESTIMATE OF NEED FORMULA:** This item was postponed.
14. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.

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15. **MONITORING GOALS/OBJECTIVES:** This item was postponed.

16. **COMMITTEE WORK PLAN:** This item was postponed.

17. **OTHER STREAMS OF FUNDING:** This item was postponed.

18. **STANDING SUBCOMMITTEES:** This item was postponed.

19. **NEXT STEPS:** There was no additional discussion.

20. **ANNOUNCEMENTS:** There were no announcements.

21. **ADJOURNMENT:** The meeting was adjourned at 4:30 pm. The next meeting will be 5/25/2010, 1:30 to 4:30 pm, 3530 Wilshire Blvd, 7<sup>th</sup> Floor, Training Room A/B, Los Angeles, CA 90010. Service category priority-ranking is planned.